

Mail Forwarding Contract

Feel free to contact us if you have any questions.

Names _____ Cell phone _____
Email _____

Please check how often you would like your mail shipped:

_____ \$235 annual fee ON CALL (more than once a week) shipped next bus. day

SCHEDULED SHIPMENTS OPTIONS

_____ \$220 annual fee WEEKLY Ship: (circle one) Monday Tuesday or
Thursday

_____ \$195 annual fee TWICE A MONTH Ship by the _____ and by the _____.

_____ \$170 annual fee MONTHLY Ship by the _____ of the month.

(Above prices honored until 12-31-08)

Please check how you want your mail shipped:

_____ I give SDMF permission to select the most reasonable way to ship my mail.

_____ Send ALL Mail Priority

_____ Send ALL Mail Priority with Delivery Confirmation (D/C cost 65 cents more)

_____ UPS OVERNIGHT (\$2 handling fee in addition to UPS cost)

Do you wish SDMF to sign for your certified mail? (Circle) Yes or NO

I agree to hold South Dakota Mail Forwarding, LLC agent, and employees harmless against any and all liabilities, including attorney's fees and other legal expenses, arising directly or indirectly from performance of their services. South Dakota Mail Forwarding, LLC shall not be liable for incidental, special, or consequential damages. I agree if my account becomes past due by 30 days South Dakota Mail Forwarding, LLC may terminate my service and return mail to sender. I understand Annual Fees are non-refundable and are subject to change.

X _____ Date _____

Start Date _____

Choose a plan. (*We did the math for you.*)

On call \$235 + \$14.10 sales tax + \$100 postage fund = total due \$349.10

Weekly \$220 + \$13.20 sales tax + \$100 postage fund = total due \$333.20

Twice month \$195 + \$11.70 sales tax + \$100 postage fund = total due \$306.70

Monthly \$170 + \$10.20 sales tax + \$100 postage fund + total due \$280.20

Annual Fee \$ _____

6% sales tax \$ _____

Postage fund \$100.00

Total due \$ _____

Please mail us **this contract, original postal form 1583, (notarized) and payment to:**

South Dakota Mail Forwarding, LLC
202 PAUL GUST RD
CHAMBERLAIN SD 57325

SDMF consultant _____(If working directly with office write office.)